



**NOTICE TO PROCEED**

18 September 2023

**OMEL ENTERPRISES INC.**

2M Tanangco St.  
Buting, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Printing and Binding of 2024 Annual Investment Program (AIP) for City Planning and Development Office for City Planning and Development Office** under **Purchase Request No. 100-23-07-1635**, covered by **Purchase Order No. 23-09-0537** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**OLIVER B. ROMERO**  
Authorized Representative  
**OMEL ENTERPRISES INC.**

Date: 9/18/23